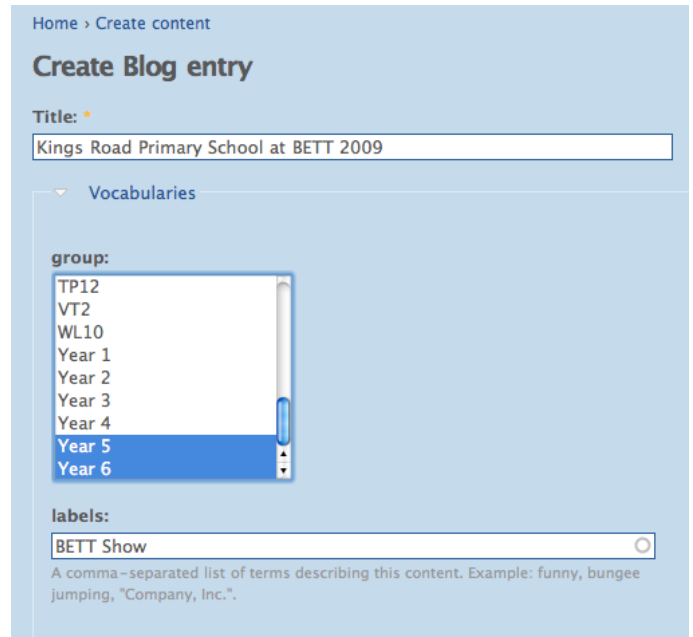


HOW TO CREATE A BLOG ENTRY AND ADD PICTURES TO THE KINGS ROAD BLOG SITE

1. Login with your username and password.
2. In the menu on the left hand side, click on **Create Content**.
3. Choose **Blog entry**.
4. Write your chosen title for the piece you are writing in **Title**.
5. Select the **group** your piece is written about. Holding the SHIFT key allows you to select more than one group.
6. Think about the keywords that describes your piece. These are important words, like BETT, technology, London. These are separated by a comma.
7. In the **Body** section, you now write about your thoughts, feelings and reflections on what you have learnt or have done. This is a blog about reflections on learning so you need to write more than just what you did. You can also upload pictures.



Home > Create content

Create Blog entry

Title: *

Vocabularies

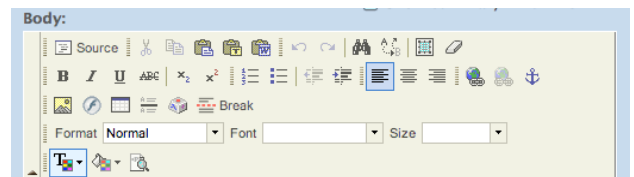
group:

- TP12
- VT2
- WL10
- Year 1
- Year 2
- Year 3
- Year 4
- Year 5**
- Year 6

labels:

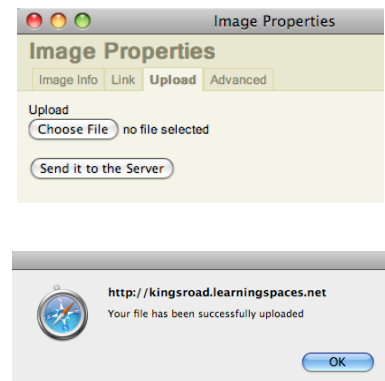
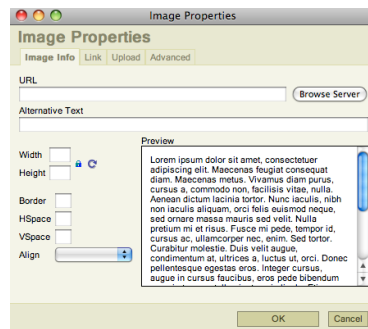
A comma-separated list of terms describing this content. Example: funny, bungee jumping, "Company, Inc."

Here's how...



UPLOADING PICTURES

1. Find and click on the little yellow icon showing a mountain.
2. If the picture that you would like to upload is on your computer, then click on the **Upload** tab at the top of this window.
3. Click on **Choose a file** and find the file on your computer's hard disk. Putting your pictures on the desktop makes it really easy to find them later.
4. Click on **Send it to the Server**.
5. Click **OK** when the upload has been done.
6. Finally, in the **width box**, make sure the size of the image you put on your page is no bigger than **400**.
7. Click **OK**.



8. Lastly, click **Save** at the bottom of the page to post your blog entry.